

CAPITAL BUDGET 2012/2013

Department/Division	Asset Type	Qty	Unit Cost	Total cost	Funding Source
FINANCE AND ADMINISTRATION - GFS					
DEPARTMENT : FINANCE AND CORPORATE SERVICES					
FINANCE MANAGEMENT					
MANAGEMENT					
Colour Printer	Office equipment	1	8,000	8,000	Accumulated Surplus
Printer	Office equipment	2	5,000	10,000	Accumulated Surplus
				18,000	
CORPORATE SERVICES					
Swivel Chair	Furniture and Fittings	2	4,000	8,000	Accumulated Surplus
Visitor chair * 2	Furniture and Fittings	2	2,500	5,000	Accumulated Surplus
Laptop	Computer Equipment	2	12,000	24,000	Accumulated Surplus
				37,000	
PEOPLE MANAGEMENT					
Rest room chairs	Furniture and Fittings	3	2,500	7,500	Accumulated Surplus
Boardroom Paintings and Pictures	Office equipment	6	1,000	6,000	Accumulated Surplus
10" TV Screen	Office equipment	1	8,000	8,000	Accumulated Surplus
Air Conditioners	Office equipment	6	18,000	108,000	Accumulated Surplus
Projector	Office equipment	1	6,500	6,500	Accumulated Surplus
				136,000	
TOTAL : FINANCE AND ADMINISTRATION				191,000	
FINANCE					
MANAGER FINANCE					
Swivel Chair	Furniture and Fittings	1	3,000	3,000	Accumulated Surplus
Visitor chair	Furniture and Fittings	3	2,000	6,000	Accumulated Surplus
				9,000	
MANAGEMENT					
Boardroom Furniture	Furniture and Fittings	1	80,000	80,000	Accumulated Surplus
Swivel Chair	Furniture and Fittings	1	4,000	4,000	Accumulated Surplus
Visitor chair	Furniture and Fittings	1	2,500	2,500	Accumulated Surplus
Colour Printer	Office equipment	1	8,000	8,000	Accumulated Surplus
Computer	Computer Equipment	2	12,000	24,000	Accumulated Surplus
				118,500	
FINANCIAL ACCOUNTING DIVISION					
Desk	Furniture and Fittings	1	15,000	15,000	Accumulated Surplus
Swivel Chair	Furniture and Fittings	1	4,000	4,000	Accumulated Surplus
Printer	Office equipment	1	8,000	8,000	Accumulated Surplus
Computer	Computer Equipment	1	12,000	12,000	Accumulated Surplus
				39,000	

CACADU DISTRICT MUNICIPALITY

ANNEXURE "E"

CAPITAL BUDGET 2012/2013

Department/Division	Asset Type	Qty	Unit Cost	Total cost	Funding Source
LEGAL SERVICES					
Printer	Office equipment	1	8,000	8,000	Accumulated Surplus
Laptop	Computer Equipment	1	20,000	20,000	Accumulated Surplus
Air Conditioner	Office equipment	1	30,000	30,000	Accumulated Surplus
				58,000	
PAYROLL ADMINISTRATION					
Swivel Chair	Furniture and Fittings	1	4,000	4,000	Accumulated Surplus
				4,000	
ASSET MANAGEMENT					
Computer	Computer Equipment	1	12,000	12,000	Accumulated Surplus
				12,000	
PROCUREMENT					
Swivel Chair	Furniture and Fittings	1	4,000	4,000	Accumulated Surplus
				4,000	
REVENUE COLLECTION					
Guillotine	Office equipment	1	2,000	2,000	Accumulated Surplus
				2,000	
CREDITORS					
Desk	Furniture and Fittings	1	16,000	16,000	Accumulated Surplus
				16,000	
TOTAL : FINANCE					
INFORMATION TECHNOLOGY					
IT					
48 Switch	Office equipment	1	50,000	50,000	Accumulated Surplus
Terminals	Office equipment	8	5,000	40,000	Accumulated Surplus
Computer	Computer Equipment	5	12,000	60,000	Accumulated Surplus
EFT Hardware	Office equipment	1	50,000	50,000	Accumulated Surplus
Server	Office equipment	2	30,000	60,000	Accumulated Surplus
Printer	Office equipment	1	8,000	8,000	Accumulated Surplus
IT Infrastructure	Office equipment	1	100,000	100,000	Accumulated Surplus
TOTAL : INFORMATION TECHNOLOGY					
PROPERTY SERVICES					
ESTATES					
Airconditioners - Corporate Service	Office equipment	8	18,000	144,000	Accumulated Surplus
Sound System - Council Chambers	Office equipment	1	60,000	60,000	Accumulated Surplus
Refurbishment of Standard Bank Building	Buildings	1	2,000,000	2,000,000	Accumulated Surplus
TOTAL: PROPERTY SERVICES					
TOTAL : FINANCE AND ADMINISTRATION - GFS					
				2,204,000	
				3,025,500	

CAPITAL BUDGET 2012/2013

Department/Division	Asset Type	Qty	Unit Cost	Total cost	Funding Source
PLANNING AND DEVELOPMENT - GFS					
DEPARTMENT : PLANNING AND INFRASTRUCTURE DEVELOPMENT					
PUBLIC SAFETY - GFS					
DEPARTMENT : PLANNING AND INFRASTRUCTURE DEVELOPMENT					
PLANNING AND INFRASTRUCTURE					
Photo Copier	Office equipment	1	50,000	50,000	Accumulated Surplus
				50,000	
DISASTER MANAGEMENT					
Vehicle 4x4 Double Cab	Vehicles	2	350,000	700,000	Accumulated Surplus
Printer with scanner	Office equipment	3	10,000	30,000	Accumulated Surplus
Fax Machine	Office equipment	1	5,000	5,000	Accumulated Surplus
Photo Copier	Office equipment	1	250,000	250,000	Accumulated Surplus
Computer	Computer Equipment	6	12,000	72,000	Accumulated Surplus
				1,057,000	
VOTE TOTAL : DEPARTMENT : PLANNING AND INFRASTRUCTURE DEVELOPMENT				1,107,000	
DEPARTMENT : ECONOMIC DEVELOPMENT					
MANAGEMENT					
Laptop	Computer Equipment	4	12,000	48,000	Accumulated Surplus
Computer	Computer Equipment	3	10,000	30,000	Accumulated Surplus
Refurbishment of Boardroom	Office equipment	1	77,500	77,500	Accumulated Surplus
				155,500	
TOTAL VOTE : DEPARTMENT : ECONOMIC DEVELOPMENT				155,500	
Total Capital Budget				16,110,000	
FUNDING OF CAPITAL BUDGET					
CDM - Accumulated Profits				16,110,000	
				16,110,000	

TARIFFS 2012/2013

FINANCE AND ADMINISTRATION				
1. <u>AGREEMENTS</u>				
1.1	Framing Agreements - Standard, per agreement	b	each	R 58.59
2. <u>COMPUTERISED INFORMATION</u>				
2.1	Computer Prints - per eyeline page	b	each	R 2.93
2.2	Address labels (self stick) - per eyeline page	b	each	R 5.86
2.4	Computer Disks			
2.4.1	Basic service fee	b	each	R 223.70
2.4.2	Price per record (Inclusive of the price of the floppy disk)	b	each	R 0.28
3 <u>FAXES</u>				
4.1	Cost of transmitting fax - per page	b	each	R 1.06
4.2	Cost of receiving fax - per page	b	each	R 1.06
4 <u>INTEREST RATE</u>				
4.1	Standard Rate of Interest means a rate of interest which is two percent higher than the rate of interest payable by a Council to its bank in respect of an overdraft	a		
5 <u>SEARCH AND INSPECTION FEES</u>				
	Furnishing of information to the Public (P.N. 705/1985 d.d.			
	Subject to the provisions of any law, any person applying to the Council for information from any records kept by the Council shall be furnished with such information upon payment of the under-mentioned fees provided that if such person is the owner of the property in respect of which the information is applied for, he shall be exempt from the payment of such fees:-			
1.	In respect of the search of any Index to any account not in a service register	b	each	R 9.32
2.	In respect of the search of any Index to an account in a service register (water, sanitation, sewage, miscellaneous debts etc.)	b	each	R 9.32
3.	For the inspection of any deed, document or diagram or any details relating thereto	b	each	R 9.32
4.	For the supply of any certificate of valuation or of the outstanding charges against property, except certificates referred to in Section 96 of Ordinance No. 2 of 1974 and Ordinance No. 18 of 1976	b	each	R 73.23
5.	In respect of any search for information where a fee for such search has not been prescribed by (1), (2) or (3) above	b	each	R 46.61

6 PHOTOCOPIES				
	A3	b	each	R 1.20
	A4	b	each	R 0.93
7 PARKING				
9.11 Private (Staff)				
	9.1.1 Standard Bank	b	each	R 46.61
8 OTHER				
Tariffs as detailed in Government Gazette No. 7224 Volume 428; No 22125 dated 9 March, 2001				
9 ESTATES				
	9.1 Rental - Internal	b	per m ²	R 55.93
	9.2 Rental - External (Standard Bank building)	b	per m ²	R 53.26
10 TENDER DOCUMENTS				
	10.1 Tender document Administration Fee	b	each	R 70.00
11 CERTIFICATES				
	11.1 Clearance certificates	b	each	R 33.29
	11.2 Valuation certificates	b		R 33.29
	a Tarriff exempt from VAT			
	b Tarriff is standard rated and VAT inclusive			
COMPUTER GENERATED PLANS				
1 Paper				
	1.1 Plotter print: A0	b	each	R 31.96
	1.2 Plotter print: A1	b	each	R 22.64
	1.3 A3 (cut sheets)	b	each	R 10.66
	1.4 A4 prints Laser & Colour	b	each	R 6.66
2 Film				
	2.1 A4 Plotter Film	b	each	R 9.32
	2.2 A4 Overhead Transparencies	b	each	R 19.97
	2.3 A1 Plotter Film	b	each	R 42.61
3 Extract of digital Data to disc (1,44 MB) first disc				
	First Disc	b	each	R 292.94
	Second disc and thereafter	b	each	R 73.23
4 Search and Inspection Fees				
	4.1 Furnishing mapping information	b	per hour	R 73.23
	b Tarriff is standard rated and VAT inclusive			
ENVIRONMENTAL HEALTH				
1 Certificate of Acceptability				
		b	each	R 59.92
	b Tarriff is standard rated and VAT inclusive			
PROMOTION OF ACCESS TO INFORMATION ACT				
Part ii of Notice 187 in the Government Gazette on 1 November 2006				
1 The fee for a copy of the manual as contemplated in regulation 5(c) is <u>R0.60</u> for every photocopy of an A4-size page or part thereof.				

2 The fees for reproduction referred to in regulation 7(1) are as follows:

a)	For every photocopy of an A4-size page or part thereof	b	R 0.80
b)	For every photocopy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form	b	R 0.54
c)	For a copy in a computer-readable form on -		
	i) stiffy disc	b	R 6.66
	ii) compact disc	b	R 53.26
d)	i) For a transcription of visual images, or an A4-size page or part thereof	b	R 27.64
	ii) For a copy of visual images	b	R 79.89
e)	i) For a transcript of an audio record, or an A4-size page or part thereof	b	R 15.98
	ii) For a copy of an audio record	b	R 22.64

3 The request fee payable by every requester, other than a personal requester, referred to in regulation 7(2) is

4 The access fees payable by a requester referred to in regulation 7(3) are as follows:

(1) a)	For every photocopy of an A4-size page or part thereof	b	R 0.80
b)	For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form	b	R 0.54
c)	For a copy in a computer-readable form on -		
	i) stiffy disc	b	R 6.66
	ii) compact disc	b	R 53.26
d)	i) For a transcription of visual images, or an A4-size page or part thereof	b	R 29.29
	ii) For a copy of visual images	b	R 79.89
e)	i) For a transcript of an audio record, or an A4-size page or part thereof	b	R 15.98
	ii) For a copy of an audio record	b	R 22.64
f)	To search for and prepare the record for disclosure, <u>R15.00</u> for each hour or part of an hour, excluding the first hour, reasonably required for such search and preparation.		

(2) For purposes of section 22(2) of the Act, the following applies:

- a) Six hours as the hours to be exceeded before a deposit is payable; and
- b) one third of the access fee is payable as a deposit by the requester.

(3) The actual postage is payable when a copy of a record must be posted to a requester.

- b Tarriff is standard rated and VAT inclusive

DRAFT SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2012/13

"ANNEXURE G"

Objective	Strategy	Project	Key Performance Indicator	Annual Target 2012/13	Department	GFS	Performance Milestones and Performance Redress			
							30 Sep 2012 Target	31 Dec 2012 Target	31 Mar 2013 Target	30 Jun 2013 Target
DEVELOPMENT PRIORITY 1: INFRASTRUCTURE INVESTMENT										
To provide support to LMs on planning and implementation of bulk water supply projects, contributing to the reduction of the backlog to 5% by 2017	Implementation of water projects as mandated by LMs	Jansenville Water Source Exploration Jansenville Water Conservation and Demand Management Municipal Drought Relief (Paterson Rainwater Harvesting) LEDI Infrastructure Assess Support (Ndlambe)	Augmentation of Water Source To be determined To be determined Completed O&M Study by Ndlambe	Additional Water Source found To be determined To be determined Adopted O&M Study by Ndlambe	Planning and Infrastructure Services Planning and Infrastructure Services Planning and Infrastructure Services Planning and Infrastructure Services	Water Water Water Water	R 1,000,000 R 2,000,000 R 1,898,686 R 1,200,000	To be determined To be determined To be determined To be determined	To be determined To be determined To be determined To be determined	To be determined To be determined To be determined To be determined
Ensure that WSAMSP function is correctly placed by LMs	WSAMSP Review	WSAMSP Model Review / Capacity Assessment	To be determined	To be determined	Planning and Infrastructure Services	Water	R 800,000	To be determined	To be determined	To be determined
To ensure that all transport plans for all LMs are in place and are annually reviewed	Develop and review ITPs	Review of the ITP for the district	Review and improvement of the ITP	District ITP Reviewed	Planning and Infrastructure Services	Planning & Development	R 150,000	To be determined	To be determined	To be determined
To promote integration between spatial planning and transportation planning to achieve sustainable human settlements	Implementation of transportation projects	Construction of sidewalks and walkways Construction of a inter-city bus terminals	Sidewalks and walkways constructed Provision of Inter-City Bus Terminalm of Sidewalks and walkways constructed Construction of Bus-terminal Complete	Planning and Infrastructure Services Planning and Infrastructure Services	Roads Road Transport	R 1,000,000 R 2,849,206	To be determined To be determined	To be determined To be determined	To be determined To be determined
To provide roads infrastructure from basic service to a higher level in key strategic areas for at least 10 kms per annum over 5 years	Develop CIPs	Riebron Roads and Stormwater - EPWP	Upgrade of Riebron roads & stormwater infrastructure - EPWP projectm of internal access roads paved, and work opportunities created	Planning and Infrastructure Services Planning and Infrastructure Services	Roads Roads	R 4,000,000	To be determined	To be determined	To be determined
		Somerset East Roads and Stormwater	To be determined	To be determined	Planning and Infrastructure Services	Roads	R 1,000,000	To be determined	To be determined	To be determined

Objective	Strategy	Project	Key Performance Indicator	Annual Target 2012/13	Department	GFS	2012/13 R's	Performance Milestones and Performance Redress			
								30 Sep 2012 Target	31 Dec 2012 Target	31 Mar 2013 Target	30 Jun 2013 Target
DEVELOPMENT PRIORITY 2: CAPACITY BUILDING AND SUPPORT TO LMS											
To support LMs in ensuring that all communities have access to decent sanitation by 2017	Implementation of sanitation projects as mandated by LMs	Eradication of Buckets - LMs	No. of Bucket system reduced in Makana/Kou-kamma	... No. of Bucket eradicated	Planning and Infrastructure Services	Sanitation	R 3,000,000	To be determined	To be determined	To be determined	To be determined
Development of Capacity Building and Support Programmes for Local Municipalities which include Financial Management and Human Resource Management Support	Improvement of Financial Management at Local Municipalities and HR Management at local municipalities as well as CDM	GAMAP/GRAP Assistance to LMs 9 (Phase 1)	Provision of assistance to 5 LMs in respect to GAMAP/GRAP compliance (Financial Statements) (Phase 1)	Provide assistance to 5 LMs through 1 training workshops held in GAMAP/GRAP compliance and by making available a financial management improvement plan to the 5 LMs	Finance & Corporate Services	Finance and Admin	R 1,000,000	Improved Financial Management process, policies, procedures and internal controls	Improved Financial Management process, policies, procedures and internal controls	Improved Financial Management process, policies, procedures and internal controls	Improved Financial Management process, policies, procedures and internal controls
Maximise the potential of LMs to effectively and efficiently deliver services to their communities	Building in-house capacity in LM so that they can perform their functions and stabilise institutional systems	Financial Management Improvement Plan (PE 2)	GRAP Tender - Service Provider Appointed (Phase 2)	GRAP Tender - Service Provider Appointed Phase 2 - Implementation of FMIP	Finance & Corporate Services	Finance and Admin	R 2,000,000	Improved Financial Management process, policies, procedures and internal controls Implementation of FMIP	Improved Financial Management process, policies, procedures and internal controls Implementation of FMIP	Improved Financial Management process, policies, procedures and internal controls Implementation of FMIP	Improved Financial Management process, policies, procedures and internal controls Implementation of FMIP
To improve effectiveness in municipal financial management	Improve corporate governance systems both in the district and LMs	MSG: Support LMs in Reviewing and Drafting of Policies	To be determined	To be determined	Municipal Manager's Office	Other	R 200,000	To be determined	To be determined	To be determined	To be determined
		MSG: Roles and Responsibilities	To be determined	To be determined	Municipal Manager's Office	Other	R 200,000	To be determined	To be determined	To be determined	To be determined
		Review of municipal by laws	To be determined	To be determined	Municipal Manager's Office	Other	R 150,000	To be determined	To be determined	To be determined	To be determined
Proactively encourage stakeholder, people centred and community driven approach annually	Facilitate with the LMs the Audit of stakeholders	MSG: Community Based Planning	To be determined	To be determined	Municipal Manager's Office	Other	R 190,000	To be determined	To be determined	To be determined	To be determined
		MSG: Good Governance Survey 3 LMs	To be determined	To be determined	Municipal Manager's Office	Other	R 200,000	To be determined	To be determined	To be determined	To be determined
		Stakeholder Audit, Host People assembly	Compilation of Stakeholder Audit Report	Stakeholder Audit and People Assembly Report	Municipal Manager's Office	Other	R 100,000	Stakeholder Audit	Imbizos	Compilation of Report	NA

Performance Milestones and Performance Redress											
Objective	Strategy	Project	Key Performance Indicator	Annual Target 2012/13	Department	GFS	2012/13 R's	30 Sep 2012 Target	31 Dec 2012 Target	31 Mar 2013 Target	30 Jun 2013 Target
Promote Moral Regeneration in all LM in the district annually	Ensure visibility of the district MRM structure	POA of MRM	Implementation of POA of MRM	25% Implementation of POA of MRM	Municipal Managers Office	Other	R 120,000	5% Implementation of POA of MRM	5% Implementation of POA of MRM	5% Implementation of POA of MRM	5% Implementation of POA of MRM
To facilitate HIV Counselling and Testing (HCT) of 87 000 community members in all LMs annually	Arranging and organising HCT Campaigns in partnership with the department of health	HIV and AIDS Plan	25% Implementation of the HIV and AIDS Plan	Implementation of the HIV and AIDS Plan	Municipal Manager's Office	Other	R 300,000	5% Implementation of the HIV and AIDS Plan	5% Implementation of the HIV and AIDS Plan	5% Implementation of the HIV and AIDS Plan	5% Implementation of the HIV and AIDS Plan
To provide support on cleanliness of the towns and townships and to mitigate health risks posed by each landfill site in all the 9 LMs by 2017	Develop waste management plan	Licensing of Solid Waste sites for Kou-kamma and Camdeboo	Solid Waste sites Licensing for Kou-kamma and Camdeboo	Feasibility studies for Solid Waste sites Complete	Planning and Infrastructure Services	Health	R 500,000	Submit Application for Waste Disposal Permit to DEDEAT	Consolidation of Waste Permit Requirements for Waste Disposal Sites	Implementation of Waste Permit Requirements	Submission of final report from DEDEAT for adoption by Kou-kamma and Camdeboo
To increase effectiveness and promote a district-wide approach to performance management	To assess and enhance the use of performance management at all LMs	General performance management support to LMs	PMS Support to 9 LM's	PMS Support to 8 LM's to their support requirements	Municipal Manager's Office	Other	R 50,000	PMS Support to LM's based on their support needs	PMS Support to LM's based on their support needs	PMS Support to LM's based on their support needs	PMS Support to LM's based on their support needs
		Implementation of CDM Performance Management Tool at LMs	Implementation of the Automated CDM PMS System	Performance Management Support(PMS) Support to the 9 LM's in CDM with the implementation of the Automated CDM PMS System based on readiness for the system.	Municipal Manager's Office	Other	R 300,000	Implementation of CDM Automated PMS System in 1 LM	Implementation of CDM Automated PMS System in 1 LM	Implementation of CDM Automated PMS System in 1 LM	Implementation of CDM Automated PMS System in 1 LM

Objective	Strategy	Project	Key Performance Indicator	Annual Target: 2012/13	Department	GFS	2012/13 R's	Performance Milestones and Performance Redress			
								30 Sep 2012 Target	31 Dec 2012 Target	31 Mar 2013 Target	30 Jun 2013 Target
DEVELOPMENT PRIORITY 3: ECONOMIC DEVELOPMENT											
Increase agricultural income to achieve a 1% year on year growth in the agriculture and agro-processing sectors.	Facilitate investment in local and regional agro-processing plant to increase product demands and improve prices	CDM funded: Agri-incubator feasibility study (REDI)	Feasibility study complete	To be determined	Economic Development	REDI	R 50,000	To be determined	To be determined	To be determined	To be determined
		Natural Fibre Cluster	Natural Fibre Cluster registered as a legal entity	To be determined	Economic Development	REDI	R 240,000	To be determined	To be determined	To be determined	To be determined
		Pellet factory in Rietbron	Plant Designs and RODs completed. Community and Farmer support secured	Pellet Factory Registered. Funding applications presented to 4 Development Funding Institutions	Economic Development	REDI	R 350,000	To be determined	To be determined	To be determined	To be determined
Invest in natural capital to contribute to government's target of creating 20,000 "green" jobs by 2020.	Promote and incentivise natural resource restoration and conservation	CDM funded: Fonteinbos Nature Reserve restoration (REDI)	Phase two of Fonteinbos NR restoration complete	To be determined	Economic Development	REDI	R 240,000	To be determined	To be determined	To be determined	To be determined
		Nature Reserves	Council resolution on ownership and expression of interest solicited through open tender and cons with LMs	Nature Reserve ownership declared. PPP/ or LMs	Economic Development	REDI	R 80,000	To be determined	To be determined	To be determined	To be determined
		CDM funded: Waste to energy feasibility studies (REDI)	One waste to energy feasibility study complete	To be determined	Economic Development	REDI	R 100,000	To be determined	To be determined	To be determined	To be determined
Broaden economic participation and inclusion by increasing the number and support to small enterprises by 10%.	Grow rural tourism economy	Tourism Infrastructure Investment	To support at least 3 tourism infrastructure projects	3 tourism infrastructure projects supported	Economic Development	Tourism	R 600,000	To be determined	To be determined	To be determined	To be determined
		CDM funded: Apiculture industry development (REDI)	One apiculture project initiated.	To be determined	Economic Development	REDI	R 50,000	To be determined	To be determined	To be determined	To be determined
		CDM supported: Pineapple industry beneficiation project, wind farms' community trusts, Eco-Pulleis, SRV Citrus Co-op	Revised Business Plan completed	PPP arrangement with Citrus Coop and SRV L.M. is completed	Economic Development	REDI	R 500,000	To be determined	To be determined	To be determined	To be determined